

# Mission Viejo Swim and Racquet Club

## Board of Directors Meeting Minutes – August 20, 2008

**Board Members Present** -Don Myhra - President, Vickie Steele - 2<sup>nd</sup> VP, Joe Bolich -Treasurer  
Rennie Stark - Secretary

**Board Member(s) Absent** - Ron Shouten - 1<sup>st</sup> VP

**Club Manager Present**- Sue Ward

**7:12 PM – Meeting called to order** – Don Myhra - President

### Homeowner's Forum

- **Homeowner's present;**
  - Shawna Passalaqua
  - Amy Hahn
  - Mona Greene
  - Mr. & Mrs. Donald Thompson
- **Club Staff present;**
  - Caitlin Passalaqua
  - Antonio Ly
  - Geoffrey Schaller
  - Jessica Tunberg
  - Tanner Barron
- Homeowner, Shawna Passalaqua, addressed the Board members as to the specific reasons they were discussing 'Staffing', ie; their professionalism, conduct, ability to handle situations that may occur during the weekend. The Board stated that their primary interest regarding the staff was related to hours assigned over the weekends.
- The Board was influenced by what the teens had to say on their own behalf and what the homeowners in attendance confirmed to be correct regarding the teens ability to handle difficult situations on the weekends.
- They know to contact Sue if they need assistance or Doreen if Sue cannot be reached.

**Resolve:** The Board also wanted to show their appreciation to both Caitlin Passalaqua and Antonio Ly by awarding them both with a \$25 gift card regarding the handling of an urgent situation the occurred in April this year.

Motion: Joe, Second - Rennie

### Consent Calendar

- **Secretary's Report** - July 16, 2008 Minutes  
Approved as amended – Motion: Joe , Second: Vickie
- **Financial Reports** -  
Joe, via email to Sue and Board members, a request that Sue clarify several financial items listed in the Board packet. Sue answered all financial questions to the Boards approval.  
Motion: Joe, Second: Vickie – approved as presented.

### New Business

- **Reserve Study**  
Advanced Reserve Solutions conducted the Reserve Study for 2008 – 2009 during the week of August 10<sup>th</sup>. Their 'draft' report is currently being prepared; it should be completed in the next few days.

- **Club Air Conditioning**

The Board approved to repair/replace the defective motor of the air conditioning unit, amount not to exceed \$1500. Sue will obtain a minimum of three competitive bids on a possible replacement unit over the next few weeks and will be reviewed by the Board.

- **BBQ Gas Leak**

Sue will hire a repairman to replace the leaking valve.

### **Unfinished Business**

- **Tennis Court**

The Board approved \$1500 for the replacement of the awning on the tennis court on the condition vendor will guarantee the use of 'Sunbrella' fabric.

Motion – Joe, Second – Vickie

- **TV Replacement**

The Board approved the LG LCD HDTV in lieu of the Samsung DLP HDTV which was unavailable after several attempts to order. The addition of 'HD' to our existing Cox Digital Cable was also approved by the Board.

**Meeting adjourned at 8:57 p.m.**

**Next meeting – Wednesday, September 17, 2008**