

Mission Viejo Swim and Racquet Club

Board of Directors Meeting – January 21, 2009

Board Members Present – Don Myra - President, Ron Shouten – 1st VP, Vickie Steele – 2nd VP, Joe Bolich – Treasurer, Rennie Stark - Secretary

Board Member(s) Absent - None

Club Manager Present – Sue Ward

7:04 PM – MEETING CALLED TO ORDER – by Board President, Don Myra

HOMEOWNER'S FORUM

- Mary Lou Light requested scheduling the Mission Viejo Women's Club "End of the Year" Party at our clubhouse on either June 6 or June 13th. The Board informed her that we would check for any conflict, but saw no problem with this yearly event.

CONSENT CALENDAR

- **Secretary's Report** – November 19, 2008 Minutes. No minutes for December as there was no meeting held.

Motion to Approve: Joe, Second: Ron – Approved as presented.

- **Financial Reports** – November 30, 2008
- The Board reviewed the Operating accounts and the Reserve accounts, the Monthly Revenue & Expense Report for the period 11/01/08-11/30/08.

Motion to Approve: Joe, Second: Rennie – Approved as presented.

- **Financial Reports** – December 31, 2008
- The Board reviewed the Operating accounts and the Reserve accounts, the Monthly Revenue, and the Expense Report for the period 12/01/08-12/31/08.
 - Joe questioned the payment of the monthly monitoring service from ADT Security that was paid in December 2008 for January monitoring service 2009. Joe's question related to why we pay for a service in advance and whether that bill should have been paid in January as a 2009 expense rather than in December as a 2008 expense. Sue explained that we have a 2 week turn around on monthly bills to insure that they are not late and incur a late fee. Sue stated that she would look at the invoice payment due date and get back to the board.

Motion to Approve: Joe, Second: Rennie – Approved as presented.

UNFINISHED BUSINESS

- Pool Compliance 'VGBA' law and Spa Replacement
 - The Board reviewed proposals from OC Leak Services, Alan Smith Pools, Swan Pools, Aquatic Balance and Adams Brothers Pool Plastering, after careful consideration the Board selected Aquatic Balance and Adams Brothers Pool Plastering.

Motion to approve Aquatic Balance for pool repair: Ron, Second: Joe

Motion to approve Adams Brothers bid for spa replacement: Ron, Second: Joe

NEW BUSINESS

- The Board agreed that the Club will pay for Sue Ward's CACM Membership and training cost associated with completing the CACM Certification classes. The training fees were previously approved in the 2009 Operating Budgets.

Motion to approve: Joe, Second: Vickie

Motion to adjourn into Executive Session at 7:59 pm: Ron, Second: Vickie

Meeting resumed into "Open Session" at 8:29pm

Motion to adjourn at 8:29pm: Joe, Second: Rennie

Next meeting – Wednesday, February 18, 2009