

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING – OPEN SESSION

WEDNESDAY, MAY 20, 2009

MISSION VIEJO SWIM AND RACQUET CLUB - CLUBHOUSE

MINUTES

I. CALL TO ORDER

Board Vice-President, Vickie Steele, called the Open Session meeting of the Mission Viejo Swim & Racquet Club board of directors to order at 7:10 p.m.

DIRECTORS PRESENT

Joe Bolich
Vickie Steele
Rennie Stark

DIRECTORS ABSENT

Ron Schouten
Don Myhra

Mission Viejo Swim and Racquet Club

Sue Ward, Club Manager

II. HOMEOWNER FORUM

Mr. James Wilcox was in attendance to observe meeting only

III. CONSENT CALENDAR

A. Approval of Minutes

Motion: Bolich
Second: Stark

Resolved: That the Open Session meeting minutes of the April 15, 2009 board of directors meeting be approved as amended.

Ayes: Bolich, Stark, Steele
Nays: None

B. Approval of Financial Statement

Motion: Bolich
Second: Stark

Resolved: That the financial statement for April 1, through April 30, 2009 be approved as presented.

Ayes: Bolich, Steele, Stark
Nays: None

End of Consent Calendar

IV. UNFINISHED BUSINESS ITEMS FOR DISCUSSION

A. Pool and Spa Update

Discussion: Discussed the Proserve proposal in the amount of ~ \$12,000 and Three Phase Electric in the amount of ~ \$5,000 for the spa repair.

Due to the large amount of both proposals submitted, the board requested that Sue obtain other proposals for comparison. Joe will email Sue names of other vendors.

B. Coffee Table and TV Cabinet

Discussion: Successfully repaired.

C. Folding Chairs

Discussion: Pending

V. NEW BUSINESS FOR DISCUSSION

A. CardFlex Presentation by Mr. Kenny Brook

Discussion: The Board was given a presentation by CardFlex for homeowners wishing to pay their association fees with credit cards. Board will take this issue under advisement. Board member, Joe Bolich requested that Mr. Brooks furnish the board with other associations or management companies using CardFlex.

B. Health Insurance for full-time employees

Discussion: Sue discussed that she would like to offer health insurance for our full-time employees through Kaiser Permanente.

As this item was for informational purposes and since two key board members were absent, no action was taken by the Board. This issue will be discussed at a later meeting.

C. Reserve Study Update Worksheet

Discussion: Board previously approved ARS to complete the update Reserve Study, Joe stated that this did not need to be done until the end of year

D. New Payroll Time Clock

Discussion: Sue recommended that we consider the purchase of the Pyramid 4000 Payroll Time Clock in the amount of \$335.00.

Motion: Bolich
Second: Stark

Resolved: That a new payroll time clock be purchased in an amount not to exceed \$400.00.

VI. ADJOURNMENT

Motion: Bolich
Second: Steele

Resolved: That as there was no further business to be discussed in Open Session, the meeting was adjourned at 8:24 p.m. to Executive Session to discuss matters of delinquent accounts and collections.

Ayes: Stark, Steele, Bolich
Nays: None

APPROVED: _____ DATE: _____