

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
WEDNESDAY MARCH 24, 2010
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

Board president, Don Myhra, called the Open Session meeting of the Mission Viejo Swim and Racquet Club board of director's to order at 7:31 p.m.

DIRECTORS PRESENT

Don Myhra
Rennie Stark
Vickie Steele

DIRECTORS ABSENT

Joe Bolich
Ron Schouten

Mission Viejo Swim and Racquet Club

Sue Ward, Club Manager
Heather Persons, Meeting Minutes

II. HOMEOWNER FORUM

Discussion: Marylou Light, President of the Women's Club put in a written request to use the club at no charge for another fundraiser on Saturday, May 8, 2010, a Mystery Dinner. The members in the Women's Club and their guests will attend the fundraiser.

Motion: Rennie Stark

Second: Vickie Steele

Resolve: The Board approved the Women's Club use of the club at *no charge*. The board would like Sue to speak to Marylou and see if it would be possible for them to hold the Mystery Dinner on a Friday night, May 7 or Sunday night, May 9th as Saturday nights are preferred by members who want to rent the facility, this would give the club rental income. If the Women's Club could not change the day, the board approved the Women's Club to go forward with their plans and use the Club on Saturday, May 8th. If possible, the board would appreciate the Women's Club, during future planning stages, to try and hold their fundraisers on a Friday or Sunday.

Ayes: Myhra, Stark, Steel

Nays: None

III. CONSENT CALENDAR

Approval of Minutes – February 2010

Motion: Rennie Stark

Second: Vickie Steele

Resolve: Approved as presented

Ayes: Myhra, Stark, Steel

Nays: None

Approval of Financial Statement for 2/28/2010

Motion: Rennie Stark
Second: Vickie Steele
Resolve: Approved as presented
Ayes: Myhra, Stark, Steel
Nays: None

End of Consent Calendar**IV. OLD BUSINESS**

NONE

V. NEW BUSINESS**A. Change Operating Account from Comerica to US Bank**

Discussion: Sue explained that Comerica that bank charges are always combined as one service charge that requires either Doreen or Sue to contact Comerica to look into the charges and correct them. This has become a burden to have to constantly contact Comerica. Sue has looked into a number of alternative bank and selected US Bank to be more beneficial to the club's operation.

Motion: Vickie Steele
Second: Rennie Stark

Resolve: Board approved the changes of the operating account from Comerica to US Bank.

Ayes: Myhra, Stark, Steel
Nays: None

B. Advance Reserve Solution, Inc. – (ARS)

Discussion: ARS, submitted their proposal for both a Reserve Study Update or Reserve Study On-Site inspection report. Our last "on site" inspection was done 2 years ago and because it is only required every 3 years, the board elected option 2, the Reserve Study Update at a cost of \$950.

Motion: Rennie Stark
Second: Vickie Steele

Resolve: Board approved Advance Reserve Solution Inc. to perform the Club's Reserve Study Update. Sue will process the paperwork and submit information to ARS.

Ayes: Myhra, Stark, Steel
Nays: None

C. City of M.V. CEPA; Community Emergency Preparedness Academy

Discussion: Sue suggested to the board that both she and Heather attend the City of Mission Viejo's CEPA class, Community Emergency Preparedness Academy, there is no cost to attend. Homeowner, Bruce Grey in particular has shown interest in obtaining emergency information to avoid red tape when rebuilding, etc. The CEPA class includes topics relating to fire, flood/water, earthquake preparedness as well as CPR/AED certification, first aid training, information from OC Sheriff's department, OC Fire Authority and information about making 911 calls. This is a 9 week course.

Motion: Rennie Stark

Second: Vickie Steele

Resolve: Board approved Sue and Heather's attendance in the 9 week CEPA class. The board approved Heather to be monetarily compensated at her regular rate of pay for her attendance at the CEPA class. Sue will be compensated by additional time off for her hours at the CEPA class.

Ayes: Myhra, Stark, Steel

Nays: None

D. Pool Filters

Discussion: AAA Pools and Water Management submitted a proposal to replace 3 of the 4 pool filters. The tanks are rusty and there is a lot of leakage from the tanks. Jean, the club's pool technician has been able to repair the filters the past few years but it has now become necessary to have the 3 filters replaced. Due to the cost to replace the filters, the board discussed obtaining additional bids.

Resolve: Sue will obtain at least two additional proposals for the board's review.

Discussion only, no action taken by the Board.

E. Emergency Action Item, not on the agenda

Discussion: Calico Building Services submitted proposal to replace the wood backing and siding of the pool shed due to deterioration. Calico will also replace a 4x4x10 center post inside pool equipment room that is falling. Calico Building Services installed a concrete retaining wall around swale at no extra charge.

Motion: Rennie Stark

Second: Vickie Steele

Resolve: Board approved Calico Building Services proposal to replace backing, siding and inside post at a cost of \$2,768.00.

Ayes: Myhra, Stark, Steel

Nays: None

VI. ADJOURNMENT TO EXECUTIVE SESSION

Motion: Rennie Stark

Second: Vickie Steele

Resolve: Executive Session was called at 8:02 p.m.

Ayes: Myhra, Stark, Steel

Nays: None

APPROVED: _____ **DATE** _____